

COMMUNICATION TOWERS / MODIFICATION / COLLOCATION

Communication towers are permitted by the Planning & Zoning office as well as the Building Inspections department. Both applications can be submitted at the same time. Please note, two separate permits (zoning and building inspections) with payment of two separate permit fees to applicable departments are required prior to commencement of work and applies to modifications as well as new structure applications.

Planning and Zoning – Permit Requirements and Fees

Planning & Zoning offers two types of permits, based on scope of work. (1) A modification/collocation permit that proposes no increase in footprint, size, height, width, etc. of an existing approved tower (which has a \$200.00 permit application fee); or (2) a new tower permit review (if new tower is proposed, or collocation does not apply, or staff review determines full zoning review is warranted). A new tower permit application fee is \$500.00. Application fees should be remitted to the Planning/Zoning & Engineering Department.

Building Inspections – Permit Requirements (fees determined by Building Inspections)

A building permit is required based on the scope of the work. A complete set of construction plans and statistical analysis will be required in order to make a determination and Building Inspections will ascertain what type (if any) of permit is needed and applicable permit fees. The building permit fee should be remitted to the Building Inspections office and is separate from your tower permit.

102 Starkville Avenue North
Leesburg, Georgia 31763
(229) 759-6038
(229) 759 3326

Additional forms may be found on our website: www.lee.ga.us

*Your permit application status is incomplete until all permit fees are paid.
Work will not commence until application is complete.
All checks should be made payable to: Lee County*

We will strive to complete our review process in as timely a manner as possible.

LEE COUNTY
CITY OF LEESBURG
CITY OF SMITHVILLE



APPLICATION# _____

Available on website: www.lee.ga.us

COMMERCIAL COMMUNICATION TOWER and ANTENNA Review for CELL TOWERS COLLOCATION ONLY

APPLICANT: _____ COMPANY: _____
ADDRESS: _____ PHONE #: _____
ADDRESS OF PROPERTY: _____ ZONING: _____
PROPERTY OWNER ADDRESS: _____ PHONE #: _____

Due to changes in Georgia state law (The Advanced Broadband Collocation Act) requirements have been updated. For approval, applicants shall provide site plans drawn-to-scale (showing the work area including property lines and adjacent streets). Elevations of the tower or building should also be provided for antennae collocation replacement/new installation.

CHECK BOX(s) FOR APPLICABLE SCOPE OF WORK

- 1 Replacement or installation of new antennae equipment on existing cell tower or building.
- 2 Replacement or installation of ground equipment within existing fenced compound area.
- 3 Installation of new tower is **NOT PROPOSED**
- 4 Increased height of an existing cell tower is **NOT PROPOSED**
- 5 Expansion in the size of the fenced ground compound area is **NOT PROPOSED**
- 6 Land disturbance is **NOT PROPOSED**
- 7 Structural repairs and/or reinforcements that will **NOT INCREASE** the overall height or width or size of an existing tower or support structure

Planning & Engineering Department COMMERCIAL COMMUNICATION TOWER & ANTENNA PERMIT will be required for construction of a new tower, increased height of an existing towers, or expansion of existing fenced ground compound areas. Refer to Chapter 28, Article II of the Lee County Code of Ordinances for applicable requirements. Permits from the Building Inspections Department are required.

I HEREBY AUTHORIZE LEE COUNTY STAFF TO INSPECT THE PREMISES OF THE ABOVE DESCRIBED PROPERTY, I HEREBY DEPOSE AND SAY THAT ALL STATEMENTS SUBMITTED HEREIN AND ATTACHED ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: _____ SIGNATURE OF APPLICANT: _____

(FOR OFFICE OF PLANNING USE ONLY)

A Commercial Communication Tower & Antenna Permit is or **is not required** for proposed scope of work

Staff Reviewer: _____ Date: _____

LEE COUNTY
CITY OF LEESBURG
CITY OF SMITHVILLE



APPLICATION# _____

Available on website: www.lee.ga.us.com

COMMERCIAL COMMUNICATION TOWER and ANTENNA APPLICATION

NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

DAYTIME PHONE #: _____

ADDRESS OR LOCATION OF PROPERTY: _____

Present Zoning _____

Zoning of adjacent properties and uses: (ie Subdivision, Commercial Development, etc.)

Proposed Height of Tower: _____

Proposed Use of Property:

Is the property located within 500 feet of a residential structure or a residential district? _____

Is an existing tower or antenna located within 2500 feet of proposed structure? _____ If yes, where is the location of existing structure: _____

ALSO ATTACH: (3 COPIES REQUIRED)

_____ Site Plan

_____ Legal description of subject property

WITNESS _____

APPLICANT _____

DATE _____

DATE _____

Application Fee: _____

Date Paid: _____



LEE COUNTY
CITY OF LEESBURG
CITY OF SMITHVILLE

RECEIVED BY: _____
DATE RECEIVED: _____
TIME RECEIVED: _____

Available on website: www.lee.ga.us.com

APPLICATION FOR BUILDING PERMIT

NAME OF APPLICANT: _____

APPLICANT ADDRESS: _____

DAYTIME PHONE #: _____

PROJECT TYPE:

_____ Single Family Residential _____ Muti Family Residential _____ Commercial

LOCATION OF PROJECT:

Street Address: _____
Subdivision: _____
Lot No: _____

PROJECT CONTRACTOR: _____

PROJECT OWNER: _____

PROJECT USE:

_____ New Construction _____ Accessory Structure _____ Pool
_____ Addition _____ Sign _____ Headwall/Brick Mailbox _____ Driveway Culvert

PROJECT DETAILS:

Heated SqFt. _____ Footing Materials: _____

Exterior Wall Materials: _____ Water/Well: _____

Sewer/Septic _____ Plumber: _____

Heating & Air: _____ Electrician: _____

Total SqFt. of Project: _____ Estimated Cost: _____

Application is hereby made according to the laws and ordinances governing the operation of the Lee County Department of Inspection for a permit to alter, erect, and/or use a structure as described herein or shown on accompanying plans and specifications.

Applicant hereby agrees that approval of this permit shall constitute a binding legal agreement upon his/her part to abide by and comply with all portions of the Lee County Construction Codes and that such agreement is a condition of said permit.

THIS PERMIT EXPIRES 6 MONTHS FROM DATE OF ISSUE.

Permit Fee: _____ Amount Received: _____

Applicant's Signature: _____